

City Council Meeting Minutes
April 8, 2025,
7:00 P.M.

City of Nerstrand
221 Main Street
Nerstrand, MN

COUNCIL PRESENT: Mayor Todd Evavold, Council Members John Harris, Karla Ingersoll, Betty Voge, Pam Caron

ABSENT:

STAFF PRESENT: Clerk LeAnna Anderson-Speiker, Interim Clerk Jeanette Baalson, Public Works Steve McDowell, and New Staff member Jacob Payne

GUESTS: City residents

APPROVAL OF AGENDA:

Council Mayor Todd Evavold made a motion to approve the agenda, second by Council member Betty Voge. All approved.

CONSENT AGENDA:

- A. Payment of Claims dated April 8, 2025.
- B. Minutes from March 11, 2025

MOTION:

Motion to approve the Consent Agenda. Motion made by Council Member Karla Ingersoll and second by council Member John Harris, All approved.

CLERK'S REPORT:

- A. Late fees will begin in May.
- B. Bank reconciliation is not available this month due to a few minor errors we need to address.
- C. Shut off notices have been sent. It has been worked out between the clerk and Steve.

NEW BUSINESS:

- A. New City Clerk Resolution-** City clerk LeAnna Anderson-Speiker and Deputy Jeanette Baalson. Motion to approve made by council member John Harris and second by council member Pam Caron. All approve.
- B. New Water/Sewer Operator Resolution-** Jacob Payne has been selected. Motion to approve made by John Harris and Mayor Todd Evavold seconds. All approved.
- C. Waterford Warrior Resolution-**A \$1000 dollar donation was donated to the Fire Department. Motion to approve Betty Voge and second by Pam Caron.

- D. Lawn Contract Discussion-** Cody current agreement ends this year. By September they would like to start posting for a contractor for snow removal and February for the mowing in 2026.
- E. Library Discussion-** The library will be open to the public to check out books and we rely on the honor system for their return.
- F. Moving Offices in City Hall discussion-** The middle room and back room will be cleaned up. The furthest office will be made into the Mayor's office and the middle room will be made into the Public Works office area for holding equipment and such. Files from the furthest room will be relocated to the Clerk's office area to grant easier access.
- G. Discussion of new attorney-**Gdo Law would be our potential new attorney. The council voted to table this discussion until next month.
- H. Nerstrand Food Truck License-**
- a. Food trucks are to be considered to be transient merchants. Discussion application and definition. Applications will be completed 14 days prior to City Council meeting and application will be reviewed and agreed upon by council.
 - b. Fees associated with the application was tabled for future discussion.
 - c. A motion to approve the four forms to be completed by the food truck vendor was approved by council member John Harris and second by Betty Vogle.
- I. Mulch discussion-** The playground is needing mulch. We need to find kid friendly mulch. Tabled until next month.
- J. Street Paving discussion-** Several streets need paving. Oak and Farm street are identified as the priority. Discussion on reaching out to our accountant on if a certain account was set up for just this purpose. Or should we potentially set up an account for future use and only have it for street maintenance.
- K. Jill and Rick Swenson Hydrant usage and fees-** Steve will reach out to the homeowner for discussing their request. Residents mistakenly thought the meeting occurred another date and time.
- L. Dennison Lions Resolution-** They donated \$625 to our Fire Department. Council member John Harris made the motion and it was second by Karla Ingersoll.

Old Business

- A. RFP Resolution-** Bollig was the company to submit and they were accepted to represent the city. Council member Karla Ingersoll approves and seconds by Pam Caron.
- B. Update regarding cannabis ordinance** – Headway is being made on the ordinance. Council reviewed a document from Kennedy and Graven. Questions were developed and Mayor would be asking to the potential new city attorney. Tabled until next month.
- C. Update regarding liquor ordinance and permitting.** – It has been agreed upon by council to let Wildwood have alcohol at their establishment as long as they are not serving it. If they are wanting to have alcohol served they will need to hire a company with a catering license who is licensed to serve. Tabled to resume discussion as ordinance develops

Reports of Officers

- A. Public Works Director** –
 - a. Welcoming of new hire Jacob and an explanation of roles.
 - b. The tree trimming along the streets was completed.
 - c. A request for quotes for paving Farm Street will be sent out to possible contractors.
 - d. Hydrant flushing is coming. Last two weeks in April.

- B. Mayor** –
 - a. Mayor is having a phone call with GDO Law to go over items discussed at tonight's meeting for clarification to bring to council next month.
 - b. Four keys were made for the park. 2 went to the Fire Department and 2 in the office.
 - c. Remove snow fence

- C. Fire Department** – Did not attend.

- D. Council Members** - Council members would like the clerk hours posted.

MOTION ADJOURN:

MOTION: Motion by Council Member John Harris second by Todd Evavold to adjourn.
All Approved.

Todd Evavold, Mayor

LeAnna Anderson-Speiker, City Clerk

Next City Council Meeting is scheduled for May 13th, 2025, at Nerstrand City Hall